



Used or secondhand household goods and personal effects may be imported into Italy duty and tax free providing the owner has lived outside the EU for more than 12 months and the goods have been used for a minimum of 6 (six) months prior to importation. If all the documents are in order the owner does not have to be present during customs clearance.

DOCUMENTS REQUIRED FOR DUTY FREE ENTRY

- Photocopy or scanned copy of passport showing clear photo and signature. Visa if applicable.
- Detailed inventory in Italian or English signed by the owner which should not include “Packed by owner” descriptions.
- The completed and signed original of Customs form *Dichiarazione Sostitutiva di Certificazione* which must include the second-hand value of the goods.
- Permit to stay *Permesso a soggiorno* issued by the Questera Polizia dept.
- Certificate of residence *Certificato di Residenza* issued by the local Town Hall.
- The completed and signed original *Auto Certificazione* document
- Tax code number *Codice Fiscale* from the *Agenzia delle Entrate*
- Copy letter of employment and/or any other original documents such as utility bills proving that the owner lived for at least one year in the country of departure prior to arrival in Italy.
- Copy ocean bill of lading (OBL) or airwaybill (AWB) from the origin removal agent.
- Importation must be made within 12 months of arriving in Italy.
- Returning Italian citizens also need to provide an original consular repatriation certificate together with a valued inventory signed by the importer and stamped by the Italian Consulate.

ALCOHOL

Duty and tax is payable on all alcohol imported into Switzerland. An inventory containing the type (wine, whisky etc), the bottle size, the number of bottles, alcoholic strength (abv%) and the value will be required in order for customs to calculate the duty and tax payable. Including items like these will inevitably delay customs clearance and result in additional costs for the owner.

NEW GOODS

Duty and tax is payable on all items that are new or less than 6 months old. A detailed list of these items is required along with the original purchase invoices from the supplier(s). Including items like these can delay customs clearance and incur additional costs.

PROHIBITED AND RESTRICTED GOODS

Cigarettes, cigars, tobacco, firearms, ammunition, combat knives, drugs, medicines without specific doctor’s receipt, cordless electronics, walkie-talkies, plants, animal skins, ivory. Check before shipment!

Please ensure you forward all of the required documents to your removal company before you leave the country you are moving from. Incomplete or incorrect documents will result in delays and additional cost. Motor vehicles, inherited goods or wedding trousseau require additional documents.